

# AGENCY SECURITY CLASSIFICATION MANAGEMENT PROGRAM DATA

(Submissions must be unclassified and reach the Information Security Oversight Office (ISOO) no later than November 15 following the reporting period.)

<b>PART A: Identifying Information</b>	
1. Enter the <b>Fiscal Year</b> that this report covers.	1. <b>2011</b>
2. Identify the <b>Department, Independent agency or Establishment</b> that is covered by this report.	2. <b>Social Security Administration</b>
3. Enter the name, title, address, phone, fax, and e-mail address of the <b>Senior Agency Official</b> (as defined in E.O. 13526, section 5.4(d)) responsible for this report.	3. Reginald Wells, Deputy Commissioner for Human Resources 6401 Security Blvd., Room 200 Altmeyer Baltimore, Maryland 21235 <b>(b) (6)</b>
4. Enter the name, title, phone, fax, and e-mail address for the <b>point-of-contact</b> responsible for answering questions about this report.	4. Allen Dunham, Personnel Security Officer <b>(b) (6)</b>
<b>PART B: Officials with Original Classification Authority</b>	
5. Enter the number of agency officials whose <b>highest level</b> of original classification authority is <b>TOP SECRET</b> .	5. <b>0</b>
6. Enter the number of agency officials whose <b>highest level</b> of original classification authority is <b>SECRET</b> .	6. <b>0</b>
7. Enter the number of agency officials whose <b>highest level</b> of original classification authority is <b>CONFIDENTIAL</b> .	7. <b>0</b>
8. <b>Total</b> number of officials with original classification authority. (Sum of blocks 5, 6, & 7)	8. <b>0</b>
<b>PART C: Original Classification Decisions</b>	
Original classification is an initial determination that the information to be classified has not been previously classified by any other authority. It also meets the following conditions: (1) it was classified by an original classification authority; (2) the information is owned by or for, or is under the control of the United States Government; (3) it falls into at least one of the categories found in section 1.4 of E.O. 13526; and (4) unauthorized disclosure could reasonably be expected to result in damage to the national security. (Provide information on all classification decisions, regardless of the media, including those documented and disseminated via e-mail. Do not count reproductions or copies.)	
9. Enter the number of <b>original TOP SECRET</b> classification decisions made during the reporting period <b>with declassification instructions of 10 years or less</b> .	9. <b>0</b>
10. Enter the number of <b>original TOP SECRET</b> classification decisions made during the reporting period <b>with declassification instructions ranging from over 10 years to 25 years</b> .	10. <b>0</b>
11. <b>Total</b> number of <b>TOP SECRET</b> original classification decisions. (Sum of blocks 9 and 10)	11. <b>0</b>
12. Enter the number of <b>original SECRET</b> classification decisions made during the reporting period <b>with declassification instructions of 10 years or less</b> .	12. <b>0</b>
13. Enter the number of <b>original SECRET</b> classification decisions made during the reporting period <b>with declassification instructions ranging from over 10 years to 25 years</b> .	13. <b>0</b>
14. <b>Total</b> number of <b>SECRET</b> original classification decisions. (Sum of blocks 12 and 13)	14. <b>0</b>
15. Enter the number of <b>original CONFIDENTIAL</b> classification decisions made during the reporting period <b>with declassification instructions of 10 years or less</b> .	15. <b>0</b>
16. Enter the number of <b>original CONFIDENTIAL</b> classification decisions made during the reporting period <b>with declassification instructions ranging from over 10 years to 25 years</b> .	16. <b>0</b>
17. <b>Total</b> number of <b>CONFIDENTIAL</b> original classification decisions. (Sum of blocks 15 and 16)	17. <b>0</b>
18. <b>Total</b> number of original classification decisions. (Sum of blocks 11, 14, and 17)	18. <b>0</b>
<b>PART D: Derivative Classification Decisions</b>	
Derivative classification is the incorporating, paraphrasing, restating, or generating in new form information that is already classified. This includes classification based on classification guides or other source documents. (Provide information on all classification decisions, regardless of the media, including those documented and disseminated via e-mail. Do not count reproductions or copies.)	
19. Enter the number of <b>derivative TOP SECRET</b> classification decisions during the reporting period.	19. <b>0</b>
20. Enter the number of <b>derivative SECRET</b> classification decisions during the reporting period.	20. <b>0</b>
21. Enter the number of <b>derivative CONFIDENTIAL</b> classification decisions during the reporting period.	21. <b>0</b>
22. <b>Total</b> number of derivative classification decisions. (Sum of blocks 19, 20, and 21)	22. <b>0</b>

Fiscal Year

2011

Department or Agency

Social Security Administration

**PART E: Mandatory Declassification Review Requests and Appeals**

A "Request" is an individual initial review request or appeal, regardless of the number of documents or pages to be reviewed as part of the request. Report only requests for your agency in which your agency is responsible for the final decision. Please provide an explanation in Part J below where the number of requests or appeals carried forward between reporting period changes.

23. Enter the number of <b>requests carried over</b> from the <b>previous</b> reporting period. (Block 25 on last year's report)	23.	0
24. Enter the number of <b>new requests</b> received <b>during</b> the reporting period.	24.	0
25. Enter the number of <b>requests carried over</b> to the <b>next</b> reporting period.	25.	0
26. Enter the number of <b>appeals carried over</b> from the <b>previous</b> reporting period. (Block 28 on last year's report)	26.	0
27. Enter the number of <b>new appeals</b> received <b>during</b> the reporting period.	27.	0
28. Enter the number of <b>appeals carried over</b> to the <b>next</b> reporting period.	28.	0

**PART F: Mandatory Declassification Review Decisions in Pages**

29. Enter the number of <b>requested pages</b> that were declassified <b>in full</b> .	29.	0
30. Enter the number of <b>requested pages</b> that were declassified <b>in part</b> .	30.	0
31. Enter the number of <b>requested pages</b> that were <b>denied</b> declassification	31.	0
32. Total number of <b>requested pages</b> acted on. (Sum of blocks 29, 30, and 31)	32.	0
33. Enter the number of <b>appealed pages</b> that were declassified <b>in full</b> .	33.	0
34. Enter the number of <b>appealed pages</b> that were declassified <b>in part</b> .	34.	0
35. Enter the number of <b>appealed pages</b> that were <b>denied</b> declassification	35.	0
36. Total number of <b>appealed pages</b> acted on. (Sum of blocks 33, 34, and 35)	36.	0

**PART G: Automatic, Systematic, and Discretionary Declassification Reviews**

37. Enter the number of pages <b>reviewed</b> that were subject to <b>automatic declassification</b> under section 3.3 of E.O. 13526.	37.	0
38. Enter the number of pages <b>declassified</b> under section 3.3 of E.O. 13526.	38.	0
39. Enter the number of pages <b>reviewed</b> that were subject to <b>systematic declassification</b> under section 3.4 of E.O. 13526.	39.	0
40. Enter the number of pages <b>declassified</b> under section 3.4 of E.O. 13526.	40.	0
41. Enter the number of pages <b>reviewed</b> that were subject to <b>discretionary declassification</b> under section 3.1 of E.O. 13526.	41.	0
42. Enter the number of pages <b>declassified</b> under section 3.1 of E.O. 13526.	42.	0

**PART H: Internal Agency Oversight**

43. Enter the number of <b>inspections, surveys, or program reviews</b> conducted by your agency, covering any aspect of the security classification program, <b>completed</b> during the reporting period.	43.	1
44. Enter the number of <b>challenges</b> processed by your agency to the classification of information believed to be <b>improperly classified or unclassified</b> . (E.O. 13526, section 1.8)	44.	0
45. Enter the number of <b>challenges</b> where the classification status was <b>fully affirmed</b> .	45.	0
46. Enter the number of <b>challenges</b> where the classification status was <b>overturned in whole or in part</b> .	46.	0

**PART I: Classification Guides**

47. Enter the number of security classification guides <b>created</b> by your agency and <b>currently in use</b> .	47.	0
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Fiscal Year

2011

Department or Agency

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**PART J: Explanatory Comments**

*Use this space to elaborate on any section of this form. If more space is needed, provide as an attachment to this form. Provide explanations for any significant changes in trends/numbers from the previous year's report. Additionally, select the sampling process your agency used in developing this year's report.*

**Sampling Period (check one):**2-Week ☐4-Week ☐8-Week ☐One Year ☒**Multiplier Applied (check one):**None ☐Other (Specify) ☐